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## 1 Year Higher Certificate in Interior Decorating

SAQA Qualification No: 83547  
**Application form 2019**

**Instructions:**

South African citizens:

Please complete Section A, C (1 and 2), D – F & H

Non-South African citizens:

Please complete Section B, C (1 and 2), D – F & H

You may submit completed application forms and portfolio via Email, Post or Courier  
 (See delivery address's above)

**Section A: Personal information (South African citizens only)**

Surname							Title															
Full names																						
Nationality							Gender															
Race*	Black		Coloured		White		Indian		Other													
Home Language	English		Afrikaans		Xhosa		Other(Please Specify)															
Date of birth	Y	Y	Y	Y	M	M	D	D	Identity Number													
Physical address																						
Postal address																						
											Postal code											
Telephone home	code									Work		code										
Cell number							Fax		code													
E-mail address																						

\* No applicant will be discriminated against. This information is required by the Department of Higher Education and Training.

**Section B: Personal information (non-South African citizens)**

Surname												Title																
Full names																												
Gender												Date of Birth		Y	Y	Y	Y	M	M	D	D							
Race*		Black		Coloured		White		Indian		Other																		
If not South African citizen, specify												Passport number																
X	Please select Visa type																											
	DUAL																											
	PERMANENT RESIDENT																											
	STUDY VISA																											
	OTHER (please specify)																											
Physical address																												
Postal address																												
												Postal code																
Telephone home		code						Work	code																			
Cell number							Fax	code																				
E-mail address																												

- No applicant will be discriminated against. This information is required by the Department of Higher Education and Training.

**Section C: Academic Qualifications**

**Section C1: Secondary Education**

Name of last school attended										
Address of school										
	c o d e									
Telephone number of school										

Matriculation Year				Grade 12 examination number (If available)			
Type of Matric Qualification	IEB			Umalusi		Cambridge	Other:

**School subjects:**

Year	Subject	Grade 12 marks (or most recent)	FOR OFFICE USE
TOTAL / AGGREGATE SYMBOL			

**Section C2: Tertiary Education**

Complete the table below starting with the year after grade 12.

Year	Name of Institution	Name of qualification grade/diploma/certificate	Student number

Please attach a certified copy of all your qualifications and academic transcripts.

**Section C3: Work Experience**

Date	Company	Position	Job Description



**Section E: Programme Fee Payment Information****2019 PROGRAMME FEES**

**South African Residents: R 53, 500**  
 (R 3, 500 Registration Fee + R 50, 000 Tuition Fee)

**Non-South African Residents: R 56, 500.00**  
 (R 6, 500 Registration Fee + R 50, 000 Tuition Fee)

**2019 REGISTRATION FEE**

**Successful applicants are required to pay a non-refundable registration fee in order to secure a position in the class**

- South African Residents: R3500
- Non-South African Residents: R6500

**NOTE: Applications submitted after the 1<sup>st</sup> of December 2018 will incur an additional late application fee of R500**

**2019 TUITION FEE PAYMENT OPTIONS**

**Please choose your preferred method of tuition fee payment:**

	<b>R 47, 500.00</b>	Early settlement discount on full payment before <b>31 January 2019</b>
	<b>R 5, 000.00</b>	10 x Payments: 1 <sup>st</sup> of, February, March, April, May, June, July, August, September, October and November
	<b>R 12, 500.00</b>	4 x Payments: 01 February, 01 April, 01 July, 01 September

**ADDITIONAL COSTS**

**The following costs are NOT included in the programme fee  
 These costs are approximate and may vary from time to time**

Stationery, textbooks and equipment	R 3, 500 - R 5, 000 Initial cost
Printing and Presentation costs	R 400 - R 550 per month
Final year portfolio & Prototype	R 1, 750 - R 3, 500
Outings: Cost of petrol, entrance fees etc	R 200 per month

**FINANCIAL ASSISTANCE**

Please note that it is the responsibility of the applicant to source financial assistance if required.  
**Please indicate if you will be applying for one of the following:**

	Student loan
	Personal loan
	Bursary/sponsorship

## TERMS AND CONDITIONS

1. The learner must comply with the Rules and Regulations of BHC School of Design (Pty) Ltd and ensure the highest possible standard of conduct at all times.
2. Learners who terminate their studies for whatsoever reason will be liable for the full annual tuition fee of the academic year they are registered for.
3. A learner will be automatically suspended should his/her fees at any time be more than 120 days in arrears. Such a suspension will only be lifted, once the outstanding fees (with interest) have been paid in full.
4. We reserve the right to perform a credit check.
5. International learners need to ensure they are in possession of a South African Study Permit or a South African Temporary Residence Permit before classes commence.

**I AGREE TO ABIDE BY THE ABOVE TERMS AND CONDITIONS**

**Signed: Applicant**

**Date:**

**Signed: Parent/ Guardian**

**Date:**

### Section F: Marketing research

**How did you hear about BHC School of Design?**

**Media:**  Please specify:

**Expo:**  Please specify:

**Online:**  BHC Website  Facebook  Other (Please specify):

**Referral:**  Industry professional  BHC Alumni  BHC Student  Counsellor

Please specify the person/ company who referred you:

### Section G: Registration and accreditation

*Council on Higher Education (CHE)*

The Higher Certificate in Interior Decorating is fully accredited by the CHE.

*Department of Education*

BHC School of Design (Pty) Ltd. Is registered with the Department of Higher Education and Training until 31 December 2018 as a private higher education institution under the Higher Education Act, 1997. Registration certificate no. 2010/HE07/003

*SAQA*

The Higher Certificate in Interior Decorating, NQF level 5 is registered on the NQF (South African). SAQA qualification number 83547.

## Section H: Application Requirements

### INSTRUCTIONS

Please complete the following questionnaire to the best of your ability and send it with your application form to BHC School of Design (Pty) Ltd.

### QUESTIONNAIRE:

**You will have to demonstrate the following knowledge, attitudes and values. The ability to:**

1. apply basic computer skills
2. understand and use English effectively
3. respond to questions in a mature and considered manner
4. understand the scope of interior decorating
5. communicate passion for interior decorating

**Please answer the following questions:**

- Name and provide a photograph of a South African interior you wish you had decorated and give us a reason why you find it special. (Restaurant/ domestic/ office - your choice)
- Name and provide a photograph of your favourite international interior and give us a reason why you find it special. (Research in magazines or books)
- Which local decorator do you admire? Explain why they impress you.
- Which three words would you use to describe yourself?
- Describe your personal style by creating an A3 collage
- What three designed objects would you put in your own interior (money plays no role)?
- What in your opinion is the difference between Interior Design and Interior Decorating?
- What type of interiors do you see yourself decorating when you graduate?

**Section I: Higher Certificate in Interior Decorating - Application Checklist**

**South African citizens:** Please ensure that you have included all documentation required.

	Completed application form
	Application questionnaire/ Décor Portfolio
	Certified copy of ID document (Identification page)
	Certified copy of your Grade 12 certificate (or most recent statement of results if you are not yet in possession of your certificate)
	Certified copies of academic transcripts, certificates or diplomas of any additional qualifications
	Proof of residential address
	Registration fee of R3500 (To be paid after receipt of letter of acceptance)

**International Students:** Please ensure that you have included all additional documentation required

	Completed application form
	Application questionnaire/Décor Portfolio
	Certified copy of passport (Identification page)
	Certified copy of study permit / other applicable permit (to be submitted upon receipt of letter of acceptance)
	Certified copies of academic transcripts, certificates or diplomas of any additional qualifications
	Proof that you are financially able to pay your tuition fees and have adequate means of support
	A written undertaking that you will return to your country of residence/ origin after completing your studies (study permit holders only)
	Proof of accommodation for duration of studies
	Registration fee of R6500 (To be paid after receipt of letter of acceptance)