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**Skills Training Programme
 Enrolment Form 2019**

Section A: Personal Information (South African citizens only)					
Surname				Title	
Full names					
Identity Number			Gender	M	F
Address					
Home Tel	code		Work	code	
Fax no	code		Mobile	code	
E-mail address					

Section B: Personal Information (Non-South African citizens only)						
Surname				Title		
Full names						
Nationality				Gender	M	F
Passport Number						
X	Please select Visa type					
	DUAL					
	PERMANENT RESIDENT					
	STUDY VISA					
	OTHER (Please specify)					
Address						
Home Tel	code		Work	code		
Fax no	code		Mobile	code		
E-mail address						

Section C: Module information				
✓	Module	Module code	Registration requirements	Tuition fee
	2D AutoCAD	S-2D I	Basic computer literacy	R4, 950.00
	Digital Rendering I	S-DR I	Proficient in 3D Modeling	R5, 126.00
	Building Construction I	S-BC I	No minimum requirements	R6, 380.00
	Contemporary Studies I	S-CS I	Basic research skills	R7, 695.00
	Council Submission I	S-CSUB I	Basic draughting skills	R8, 280.00
	Detail Design I	S-DD I	No minimum requirements	R4, 565.00
	Detail Design II	S-DD II	DD II or industry experience	R6, 680.00
	Detail Design III	S-DD III	DD III or industry experience	R7, 695.00
	History I	S-HS I	No minimum requirements	R6, 380.00
	History II	S-HS II	Basic research skills	R6, 645.00
	Materials I	S-M I	No minimum requirements	R6, 325.00
	Materials II	S-M II	Basic research skills	R6, 645.00
	Practical Interior Design I	S-PID I	Basic draughting skills	R39, 050.00
	Practical Interior Design II	S-PID II	PID I or industry experience	R38, 710.00
	Practical Interior Design III	S-PID III	PID II or industry experience	R39, 785.00
	Professional Practice I	S-PP I	PID I or industry experience	R6, 645.00
	Professional Practice II	S-PP II	PP I or industry experience	R7, 695.00
	Revit Essentials I	S-RE I	Proficient in 2D AutoCAD	R4, 400.00
	Sketching I	S-S I	No minimum requirements	R4, 840.00
	Sketching II	S-S II	SI or basic sketching skills	R4, 600.00
	SketchUp I	S-SU I	Basic computer literacy	R4, 840.00
	Technical Drawing I	S-TD I	No minimum requirements	R9, 185.00
	Technical Services I	S-TS I	M I or industry experience	R6, 645.00
SUB-TOTAL				
REGISTRATION FEE				R 950.00
GRAND TOTAL				

Section D: Payment Information

Payments

- A registration fee of R950 is payable on application. Please note that no application will be processed without payment.
- 50% of the Tuition fee is payable on commencement of the module, the balance is due by the 31st of July. Except for PID I/II/III which can be paid quarterly (01 February, 01 April, 01 July, 01 September)
- Please note that learners will not be permitted to attend classes if any fees are outstanding.
- See Skills Module handbook for additional fees & charges

Banking Details

Account name: BHC School of Design (Pty) Ltd
Bank: First National Bank Account number: 50240051818
Branch: Tableview (201809)
Reference: [Your Name] [Module code, see list on page2]

Please fax or e-mail your proof of payment with your application form.

Fax number: +27 (0) 86 556 3208 OR
E-mail: info@designschool.co.za

Payments can be made by cash, cheque, debit order or EFT. *Please note that credit card payments are not accepted.*

Section E: Terms & Conditions

- The learner must comply with the Rules and Regulations of BHC School of Design (Pty) Ltd and ensure the highest possible standard of conduct at all times.
- BHC School of Design (Pty) Ltd reserves the right to decline an application without furnishing an explanation.
- The registration fee is non-refundable, unless the application was unsuccessful.
- Registered learners are liable for full programme fees.
- Private tuition can be arranged at an additional fee per lecture per learner. Dates and times will be organized and confirmed by the lecturer involved.
- All learners enter the premises of BHC School of Design (Pty) Ltd at own risk.
- The learner will be liable for any damaged caused to any of the college property.
- Module dates may change due to enrolment numbers or holidays.
- International Learners must be in possession of the required South African Study Permit before classes commence

See Skills Training Handbook for additional terms & conditions.

Section F: Checklist

Please ensure that you have included all documentation required.

<input type="checkbox"/>	Completed application form
<input type="checkbox"/>	Application portfolio (for PID I only)
<input type="checkbox"/>	Certified copy of ID or passport document (Identification page)
<input type="checkbox"/>	Proof of residential address
<input type="checkbox"/>	Registration fee of R950

I have read and I do agree with the terms and conditions.

SIGNED: LEARNER

DATE

MODULE FEE

Please note: Processing of Application takes approximately 5 working days